

Dear Parents:

Thank you so much for your interest in Temple Isaiah Preschool (TIPS). Attached are the registration forms for the 2009-2010 school year. If you would like to enroll your child in one of our programs, kindly read the enclosed information, fill out the forms completely and return them to Temple Isaiah Preschool, 12200 Scaggsville Road, Fulton, Maryland, 20759.

Please be sure to include the proper registration fee and a deposit of one month's tuition (10% of the total tuition) with your registration forms. A second deposit of one month's tuition and the appropriate activity fee are due May 1, 2009. These fees and tuition deposits are **non-refundable**. The tuition deposits will be applied to the May 2010 and June 2010 tuition installments.

Registration for currently enrolled preschool families starts January 5, 2009.

Registration for Temple Isaiah members not currently enrolled in TIPS starts January 19, 2009.

Registration for the community-at-large begins January 23, 2009.

Temple Isaiah has decided to offer a special synagogue membership to TIPS families whose oldest child is enrolled in the Preschool. The dues are \$550.00 with no building assessment. Please note that Preschool tuition is discounted for Temple Isaiah members.

If you would like to visit us in person, or if you have any questions, please call me at 301-498-4242. I can also be reached via email at Renee@templeisaiah.org.

We look forward to a wonderful year of learning, growing and having fun! We hope your family will join us.

L'Shalom,

Renee Panoff,
Preschool Director

Fees, Tuition, Payments and Policies

Temple Isaiah Preschool 2009 - 2010

Fees

Annual tuition is paid in ten monthly installments.

Due with registration:

- appropriate registration fee.
- deposit of one month's tuition installment, which will be applied and credited to May 2010 tuition.

Due May 1, 2009:

- appropriate activity fee.
- second deposit of one month's tuition installment, which will be applied and credited to June 2010 tuition.

Remaining tuition installments for the 2009-2010 school year are due:

September 1, October 1, November 1, December 1, January 1, February 1, March 1, and April 1.

Direct Debit is available for your convenience.

Credit is not given for days absent or for any reason Temple Isaiah Preschool is closed.

Note: All fees and tuition deposits are non-refundable, non-transferable and will not be adjusted if you drop any or all hours of a program, including Early Birds or Late Stay. In addition, a drop fee of \$75.00 will be charged if you cancel any or all hours of a registered program.

Late Payment Policy

After the fifteenth of the month, tuition payment is considered late, and you will be charged a \$25.00 late payment fee. If your tuition payments become two (2) months in arrears, and you have not contacted the office concerning your outstanding payments, you will be asked to keep your child home from school until your account becomes current. Please understand that the success of our program depends on your financial support.

Withdrawal Policy

Tuition is refunded only under the following circumstances:

- a family moves outside Howard County with thirty (30) days notice of intent to withdraw; documented address change must be provided.
- a child develops a health issue that precludes continued school attendance; parent must provide doctor's documentation.
- as determined by the preschool director, our program cannot adequately meet the needs of the child, or the child has not achieved a comfortable adjustment in our program after all reasonable efforts have been made to accommodate his/her needs.

Registration & Activity fees are never refundable or transferable under any circumstance.

Program Cancellation/Combination Policy

If a minimum number of children are not registered for a specific class or any unforeseen circumstances warrant, that class may be cancelled or combined with another class. Parents will be notified about the change in tuition/schedule.

Policy Amendments

Temple Isaiah Preschool reserves the right to amend its policies from time to time at the sole discretion of Temple Isaiah Preschool and requires compliance upon the effective date of these amended policies.

Temple Isaiah Preschool Programs 2009-2010

Program	Tuition Member	Tuition Non-Member	Activity Fee	Registration Fee
Parents & Toddlers (12-19 mos.) (child should be 12 mos. By 9/1/09) Thursday 9:30am - 11:00am (Sept.- mid-June)	\$790	\$880	\$50	\$75
Parents & Toddlers/Feb 2s (19-24 mos.) (child should be 19 mos. By 9/1/09) Tuesday 9:30am - 11:00am (Sept. - late Jan) AND Tuesday 9:30am - 11:30am (Feb - mid June) Note that Feb-June is without a parent	\$870	\$950	\$50	\$75
Two-Year-Olds (child should be two by 9/1/09) M, W & F 9:15am – 12pm T & TH 9:15am – 12pm	\$3,440 \$2,410	\$3,710 \$2,660	\$95 \$70	\$100 \$100
Fall Threes (child turns three Sept. 1-Nov. 30, 2009) M, W & F 9:15am – 12pm M, W & F 9:15am – 2pm	\$3,440 \$5,710	\$3,710 \$6,000	\$95 \$110	\$100 \$100
Three-Year-Olds (child should be three by 9/1/09) M, W & F 9:15am – 12pm <i>Add Tues. or Thurs. until 12pm</i> M, W & F 9:15am – 2pm <i>Add Tues. or Thurs. until 12pm</i> <i>Add Tues. or Thurs. until 2pm</i> M, T, W, Th & F 9:15am – 12pm M, T, W, Th & F 9:15am – 2pm M, W & F 9:15am – 2pm and T & Th 9:15am – 12pm	\$2,810 \$940 \$4,360 \$940 \$1,460 \$4,360 \$6,670 \$6,080	\$3,060 \$1,030 \$4,620 \$1,030 \$1,540 \$4,620 \$6,950 \$6,360	\$100 \$15 \$110 \$15 \$20 \$110 \$125 \$110	\$100 \$100 \$100 \$100 \$100
Four-Year- Olds/Pre-K (child should be four by 9/1/09) M, T, W, Th & F 9:15am - 2pm M, W & F 9:15am - 2pm <i>Add Tues. or Thurs. until 12pm</i> <i>Add Tues. or Thurs. until 2pm</i> M, W & F 9:15am – 2pm and T & Th 9:15am – 12pm	\$6,670 \$4,360 \$940 \$1,460 \$6,080	\$6,950 \$4,620 \$1,030 \$1,540 \$6,360	\$125 \$110 \$15 \$20 \$110	\$100 \$100 \$100
Early Birds Offered on M, T, W, Th, & F from 8am - 9:15am per Morning	\$410	\$470	\$25	
After School Program Offered on M, W & F from 2pm - 3:45pm per day	\$580	\$660	\$25	

Unless otherwise noted all classes run from September 2009 through mid-June 2010

Sibling Discount: 10% reduction on your highest tuition

For your use:

Program _____

Program Tuition \$ _____

Adjusted Tuition w/10 % Sibling Discount \$ _____

Monthly Tuition Amount (Tuition/10) \$ _____

1st Tuition Payment (due with Enrollment Agreement) \$ _____

Registration Fee (due with Enrollment Agreement) + \$ _____

Total Amount Due with Enrollment Agreement = \$ _____

2nd Tuition Payment (due by May 1st) \$ _____

Activity Fee (due by May 1st) + \$ _____

Total Amount Due by May 1, 2009 = \$ _____

Office use only

Date _____ Check # _____ Amount _____